

Step-by-Step Upload Instructions

Smartphone Users (iPhone, iPad and Android)

1. Prepare and film the 'One Minute Version' of your story (see <http://medinaeast.graceohio.org/baptism> for further recommendations and instructions).
2. Send the video file via text message to the mec.baptism@graceohio.org email address by typing that address into the *To* field of your text message application.

Computer Users (PC or Mac)

Option #1 – Send Via Email:

1. Prepare and film the 'One Minute Version' of your story (see <http://medinaeast.graceohio.org/baptism> for further recommendations and instructions).
2. Send the video file through your email service provider to mec.baptism@graceohio.org.

Option #2 – Baptism Webpage Direct Upload

1. Prepare and film the 'One Minute Version' of your story (see <http://medinaeast.graceohio.org/baptism> for further recommendations and instructions).
2. Go to the Medina East Campus Baptism webpage: <http://medinaeast.graceohio.org/baptism>.
3. Select the *Upload My Story* link in the *Capturing My Story* section portion of the webpage.
4. In the page that populates, click the *Choose File* button.
5. Navigate to the location of the file on your computer, choose your video file and click *Choose* or *Select* (the language will differ from one operating system to the next)
6. Confirm that the file name has populated the field next to the *Choose File* button that re-appears.
7. Enter your email address in the space provided.
8. Click *Upload* (this process may take a few minutes, so be sure to leave your web browser open until the video has completely uploaded).